

Minutes of the Meeting of Haswell Parish Council held on

Wednesday 29th September 2021 at 6.30pm held in the meeting room, Lisa Dixon Centre, Haswell

Present:-

CLLrs C R HOOD (Chair), E Major, O Gray, S Hartley, J Wainwright, H Milburn, A Wainwright & W Ramsey
County Councillors J Miller & C R Hood

The Chair welcomed everyone to the meeting of the Parish Council.

112.21 Apologies

Apologies for absence had been received from County Councillor Cochrane.

113.21 Code of Conduct

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct. Councillor Grey declared an interest on two items relating to the Sports Changing Rooms and the grant request from the Friendship Association.

114.21 The Minutes of the Meeting Held on 28th July 2021, were agreed and signed as a true and correct record.

115.21 Haswell Neighbourhood Plan – Planning consultancy support proposal

The Chair welcomed Jo-anne Garrick, Director of Jo-anne Garrick Ltd to the meeting to discuss the proposal to work with the Parish Council to produce a Parish Plan. The cost of the work was £3,600 for Phase 1 and the same for delivering Phase2. **RESOLVED Jo-anne Garrick Ltd be engaged to work with the Parish Council to produce a Parish Plan.**

116.21 Police Report/Update

The Police offered their apologies but offered their report as follows:-

Haswell Parish report – 26/08/21 to 26/09/21

Total calls - 36

ASB – 3

Personal – 1

Nuisance - 1

16/09/21 – Kestrel Way – Report of a vehicle speeding in the area.

Environmental – 1

06/09/21 – Local Farmland – Report of unknown males on quad bikes on land.

Burglary - 3

15/09/21 – Haswell Plough – Garage Burglary – Open investigation

16/09/21 – Front Street – Empty property entered – Open investigation

23/09/21 – Sycamore Terrace – Garage burglary, theft of various items – Open investigation.

Criminal Damage- 1

03/09/21 – Community Association (Windsor Terrace) – damage caused to roof tiles and guttering – Closed, full investigation complete with no suspects identified.

Theft and Handling- 0

Vehicle- 7

- 01/09/21 – Faraday Terrace – tyres punctured – Closed, full investigation complete, no suspect identified.
- 06/09/21 – Dent Close – Vehicle broken into and keys and CD’s taken – Closed, full investigation complete, no suspect identified.
- 15/09/21 – Gloucester Terrace – Entry gained to a vehicle, nothing taken – Closed, full investigation complete, no suspect identified.
- 18/09/21 – Howarth Terrace – Theft of a motor vehicle – Open Investigation
- 19/09/21 – Front Street – Bottle thrown at vehicle causing bodywork damage – Open investigation.

25/09/21 – Gloucester Terrace – Entry gained to a BMW vehicle to gain entry to spare boot cavity – Open investigation.

25/09/21 – Dent Close – Entry gained to a BMW vehicle to gain entry to spare boot cavity, suspects disturbed and made off – Open Investigation.

Other –

- A mobile Pact meeting was held on Saturday 25/09/21. The next mobile pact meeting for Haswell will be on Saturday 23/10/21 – details to follow on ‘Keep In The Know’ and on the Seaham and Easington Police Facebook page nearer the time.

Haswell Parish report – 28/07/21 to 26/08/21

Total calls - 37

ASB – 1

Personal – 0

Nuisance - 1

30/07/21 – Kent Terrace – Youths said to be causing a nuisance, nothing ongoing on Police arrival.

Environmental – 0

Burglary - 1

28/07/21 – Mencap – Attempt made to force shutter, cctv camera removed

Criminal Damage- 2

22/08/21 – Station Street – Window damaged

17/08/21 – Front Street – window damaged

Theft and Handling- 1

09/08/21 – Mencap – cctv camera stolen

Vehicle- 4

- 19/08/21 – Pesspool Avenue -
- 17/08/21 – Dent Close
- 15/08/21 – Kestrel Way
- 06/08/21 – Faraday Terrace

RESOLVED the information given in the update reports, be noted.

117.21 Finance

(a) To approve the monthly accounts payments for August/September 2021

The payments for August/September 2021 submitted to Members, previously circulated, listed below some of which had already been approved for payment, in accordance with the Council’s Financial Regulations:-

Accounts Already Paid	service provided	£
New York productions	stage, pa, engineers,lights,sound	3,716.00
Party time inflatables	inflatables	1,350.00
The new note	band	200.00
The Brit pack	band	300.00
Danielle Parker	singer	220.00

Wilf husband	top soil rainbow bed	156.00
Tates	tractor diesel	64.32
Lee Robinson	DJ	150.00
Kevin Mangles	children's entertainment	550.00
Arco	ear defenders	44.51
Peterlee Town Council	Summer bedding	959.09
	Winter Bedding (to come)	655.20
DCC	SLA web site	747.56
Phoenix Eye	security Carnival	644.54
Mencap	cupcakes memory walk	50.00
Rachel Mangles	face painting memory walk	50.00
Tates	tractor fuel	48.40
Summerill signs	rainbow bed sign	40.00
Billy Ramsey	petrol	33.48
Paul Levitt	various sundries	43.15
Party Time inflatables	Scarecrow event	180.00

RESOLVED the action taken in paying these accounts be endorsed.

Payments presented for approval:-

Major & Aspinall Ltd	steam/power washing equipment	246.82
Tates	fuel	67.20
Wave	water charges	56.17
Mazars	audit fee	408.00

RESOLVED approval be given to the payments presented to be paid.

(b) To consider the bank reconciliations for July & August 2021

A copy of the bank reconciliations had been circulated prior to the meeting. **RESOLVED the reconciliation for July and August 2021, be accepted.**

(c) Request for a Grant – Friendship Club

Consideration was given to a request for assistance from the Friendship Club towards a trip for its members. **RESOLVED a grant of £500 be made to the Club towards a day trip for their Group.**

118.21 Closure of Accounts

Members were advised Mazars had now completed their audit for the year ended 31st March 2021 and there were no significant matters arising from the audit. There were some items identified where there was a minor scope for improvements. Two of the three items were human clerical errors. The third was a statement that the bank reconciliation was difficult to follow. The Clerk intended taking this up with the council's finance software suppliers, Rialtas, to see if they could suggest any changes to satisfy the auditor. **RESOLVED this matter be taken up as suggested.**

119.21 Horticulture Plan for the Haswells

A verbal update was given by the Clerk on progress with grounds maintenance and horticulture in the village as prepared and given by the Groundstaff and she reported an incident of vandalism – bowling green area which had been reported to the Police. The Autumn/Winter Maintenance Plan prepared by the Groundstaff had been circulated to each Member for their consideration. The Chair reported he had arranged for the race course fencing throughout the village to be painted white, the

parish council would need to provide the paint. He also asked for consideration of installing a poppy on every lamp post on the main road in the Parish.

RESOLVED:-

(i) Haswell In Bloom Meetings be held on 19 October, 17 November 2021, 12 January 2022, 16 February and 23 March 2022 at 6.30pm in St Pauls' Church, Haswell;

(ii) the Parish Council fund the cost of the white paint to paint the race course fencing throughout the parish;

(iii) 150 poppies be ordered for lamp posts in the village, County Councillor Hood funding the cost of 50No.

120.21 Planning

It was reported the change of use of the former Chapel to a 2 bedroom dwelling had been submitted to DCC for approval. **RESOLVED no comment or objection be made to this plan.**

121.21 HR & Health & Safety Support from Ellis Whittam - update

Details of the Health & Safety Audit carried out, along with the various policies and staff handbook had been circulated to Members in advance of the meeting. **RESOLVED these items be itemised on the Agenda and considered at the next meeting.**

122.21 Proposal for new Sports Changing Rooms

Members considered the report of the Clerk providing further details for Member's consideration. The Chair felt a brick build would be preferred and a vote was taken and it was unanimously agreed this be the preferred method of build/provision. The Clerk did stress this would be at an increased cost to a prefabricated type unit and Council needed to be aware of the affect this would have on the level of the Council's financial reserves. **RESOLVED a professional architect be engaged to prepare design options and Plans for the Council to consider and agree.**

123.21 Events

(a) Haswell Carnival 21 August 2021

It was reported this event had been well received by residents despite the poor weather.

(b) Memory Walk & Tree Planting – 11 September 2021

This event had gone well however the tree planted had been damaged and now needed to be replaced.

(c) Scarecrow – Celebration Event – 26th September 2021

This event had been poorly taken up with only 5 entries. **RESOLVED a prize of £20.00 each be awarded to those that had entered.**

(d) 31st October 2021 – Halloween Celebration Event

It was agreed this event be held on line.

(e) Christmas Tree Lighting Event

The date was agreed as Saturday 12th December 2021 with Councillor Ramsey sourcing and erecting the tree.

(f) Winter Wonderland

A proposal had been prepared by Members for a Winter Wonderland Event with ice rink, snow machine and Santas Grotto as an approximate cost of just over £5,000. It was asked if prices could be obtained for this to be a two day event over the weekend. **RESOLVED approval be given in principle for this event and the price for a two day event be investigated and considered at the next meeting.**

124.21 Member's Reports

Councillor Ramsey felt the repairs carried out in Mazine Terrace were ineffective. He spoke about the need for the footpath between Haswell Plough and the Blue House.

Councillor Major reported only a partial footpath resurfacing had been carried out in areas of Windsor Terrace causing an uneven finish and surface.

Councillor J Wainwright advised on progress with her petition for the provision of a footpath between Haswell Plough and the Blue House which she intended to organise on line and a face to face interaction with residents.

Councillor Grey reported on the Winter Wonderland Event proposal.

Councillor A Wainwright requested progress with speed monitoring in the village and the PSPOs. The Chair provided this for him.

RESOLVED the reports be noted and action taken where appropriate.

125.21 County Councillor's Update Report

County Councillor Miller reported

"Update from last meeting:

- I emailed asking for your police contact but didn't get a reply
 - If you send me your contact, I can contact them asking for a speed watch
 - In the meantime, I emailed a PCSO David Edson to ask for a speed watch
 - He came back with asking what days and times.
 - I've just gone back to say that its pretty much everyday and unsure about the timings.
- Seating/Wall
 - The work on the wall has been complete.
 - Seat has also been installed.
 - We did receive a complaint that the seat was in the wrong place. They suggested that we try and do something with the grassed area.
 - Met with Believe on 16th September to discuss and it was suggested that fencing could be placed around the grassed area, with trees and flower beds put along the edges.
 - This would be at a cost of £5,336.83.

Our thoughts were that we could split this between myself, Chris Varty and Lucy, Believe Housing and the Parish.

Local Update:

- There's a petition going around East Durham to improve local bus transport. If I leave a copy here and residents want to sign it, let me know when it's full and I'll collect it.
- Seating
 - So at the last meeting I reported that we attended a site visit with the Parish to decide on some locations for seats
 - My thoughts were to tap into the Towns and Villages Fund at the County instead of paying for them out of our budgets
 - I've approached them and they said that it does meet their criteria, but the minimum project must cost £10,000, with match finding.

- So, the three of us got together and discussed doing a piece of work around connecting the whole Division together, by encouraging people to walk, by placing seating around all of the villages.
- We thought of doing this by encouraging people to walk but realised there was insufficient seating throughout the Division.
- So, we met with the Clean and Green team to discuss seating locations.
- Locations:
 - I told Alan about the locations we all suggested, and the one where Believe said they were going to put one.
 - The seat already at Mumbai will be replaced
 - One put in at the nearby bus stop
 - One opposite the entrance to Gloucester Terrace (where we said on the walkabout)
 - One seat at the entrance of Mazine Terrace
 - I said it was suggested that two go on the grassed area in the middle of the estate (where the fencing is going to be painted)
 - But Alan said that he wouldn't put seats on there

Alan said he was going to have a drive around the village and suggest other locations too.

County Update:

- We have just come out of recess, so not a lot to update on
- County Hall report
 - Is out and available on DCC's website
- DLI Report
 - Is out and available on DCC's website. "

RESOLVED Members be requested for their approval for the scheme at Haswell Plough after the meeting when the details would be circulated for their approval.

County Councillor Hood offered his reports as follows:-

"After what feels like a long time, I'm delighted to be back at the latest Haswell Parish Council monthly meeting. As always, I am privileged to be working in partnership with this parish council and the residents of Haswell.

Since my last report, and on behalf of Haswell, I have:

- Arranged for Durham PCC Joy Allen to attend a future Haswell Parish Council meeting. Residents from all our villages are welcome to attend. Find out more at: <https://www.facebook.com/102923548163426/posts/341060461016399/>
- Attended the Haswell Parish Council meeting and discussed lots of exciting plans for the village as both a county councillor and parish councillor.
- Resolved the issue with the Doctors Surgery in Haswell. (Thanks to everyone for working so quickly to resolve!)
- Promoted the Haswell & District Mencap 'Teatime Club' that takes place every Monday.
- Attended The Haswells Carnival 2021
- Held a meeting with the probation service and arranged improvement works for locations in Haswell and Haswell Plough. This is due to begin in October 2021.

- Reported the damaged bus stop on Church View, Haswell back in May 2021. Thankfully, on 31st August 2021, this was repaired!
- Reported the damaged post & dog bin in Haswell
- Promoted and attended The 2021 The Haswell Memory Walk in aid of the Alzheimer's Society.
- Attended the Haswell & District Mencap 'Thank You' event for staff and volunteers who have worked throughout the pandemic.
- Promoted The Haswells Scarecrow Festival 2021.
- Made several house visits to residents in Haswell regarding issues they were having.
- Met with the Covert CCTV team regarding fly tipping in The Haswells to identify hotspots and potential covert camera locations.

On behalf of all three villages, I have also:

- Started developing the new Young Voices Project for our three villages. See report.
- Developed a new PEOPLE (and) POWER project, a cultural project to benefit East Durham. More details to follow....
- Promoted the annual Durham County Council household canvass.
- Attended and spoke at the special Corporate Overview and Scrutiny Committee meeting regarding the future of the DLI Museum at Aykley Heads. You can hear my statement in the following link: www.fb.watch/71eirHPx4o/
- Promoted the NHS 'HELP FOR MUMS' campaign highlighting NHS help and advice for everything from Breastfeeding, Weaning recipes, Week by week guide to pregnancy and helping your child learn to talk.
- Informed residents of any roadworks that have taken place in the three villages before they take place.
- As Chair of the Children & Young People's Overview and Scrutiny Committee, I was interviewed by Professor Meg Maguire from King's College, London in relation to a research project.
- Met with East Durham AAP officers in relation to some projects I would like to start in our three villages.
- Arranged a site location meeting to discuss 'Vehicle Activated Speed' signs for Shotton Colliery and Haswell.
- Met with officers to discuss options for new village entry signs for all three villages.
- Promoted the launch of the Durham 2025 City of Culture bid.
- Attended a meeting with Believe Housing to discuss issues residents are having in relation to repairs etc.
(www.facebook.com/102923548163426/posts/363295618792883/)
- Attended the Corporate Overview and Scrutiny Management Board meeting at County Hall on Thursday 2nd September 2021.
- Promoted the Durham County Council 'Changing Place Toilet Facilities' funding campaign to increase the number of larger accessible toilets for people who cannot use standard accessible toilets.

- Attended a meeting of the Joint Administration at Durham County Hall to discuss future plans.
- Attended the Corporate Overview and Scrutiny Management Board meeting, where council plans regarding future finance were discussed.
(www.facebook.com/102923548163426/posts/363493185439793/)
- Attended a meeting of the Chairs & Vice Chairs of Durham County Council's Scrutiny Committees
- Shared the vacancies available for three Parent Governor Representatives (PGRs) to join the Durham County Council's Children and Young People's Overview and Scrutiny Committee, of which I am Chair.
- Shared the availability of COVID-19 Jab walk-in slots at Peterlee Community Hospital Hub over the two months.
- Attended the DCC Highways Committee meeting on Monday as a committee member.
(www.youtube.com/watch?v=mYyGRP4W3WY)
- Met with neighbourhood wardens to discuss plans to continue tackling fly tipping in our villages.
- Attended the East Durham Area Action Partnership 'Maintaining the Social Fabric of our Communities' Covid Recovery Priority Group meeting.
- Attended the East Durham Area Action Partnership 'Towns & Villages' Group meeting.
- Attended the East Durham Area Action Partnership 'Children, Young People and Families' Priority Group meeting.
- Attended the Durham County Council Cabinet meeting. Issues discussed included the County Durham Plan, NETPark Phase 3 Development Funding, Treasury Management Outturn for 2020/21, Forecast of Revenue and Capital Outturn for 2021/22, Transport Functions, Maintained Schools Budget Plans and Patient Group Direction Policy. To view the meeting recording, just click: www.youtube.com/watch?v=4OkJoTMYk-I
- Attended the September 2021 East Durham Area Action Partnership meeting.
- Attended the Children & Young People's Overview & Scrutiny Committee Executive/Non-executive meeting – this is a meeting where I, as chair, meet with scrutiny officers, management leads and the cabinet portfolio holder for Children and Young People to outline the agenda for the forthcoming Children & Young People's Overview & Scrutiny Committee which takes place on the 27th September 2021.

As always, the vast majority of my work has been on more personal issues that our residents have had in relation to residents' issues such as flytipping, littering, dog fouling, car parking, noise pollution etc.

I continue to represent our residents and liaise with various officers, staff and departments, both at Durham County Council and external agencies.

I'm always available and if I can help you, your family or neighbours in any way, please do not hesitate to contact me and I will take it forward. **Cllr. Chris Hood**, chris.hood@durham.gov.uk tel 07880174811." **RESOLVED the contents of the report be noted.**

It was asked if County Councillor Cochrane could be asked to provide an update report if he was unable to attend the meeting.

126.21 Public Participation

The Chair invited the member of the public present at the meeting to address the Parish Council on items of concern or interest. There had been contact by a member of the public re youth provision in the villages and the e mail was read out for the council to consider. It was agreed it was an aspiration of the Parish Council to provide more facilities for the 8-15 years age group and they thanked the resident for his feedback. It was hoped this item would be addressed as part of the development of the Neighbourhood Plan.

The Chair advised the meeting was now out of time and any items not discussed would be held over and discussed at the next meeting.

127.21 Date & Time of the Next Meeting – agree the next meeting shall be 27th October 2021 at 6.30pm at Lisa Dixon/Mencap Meeting Room, Haswell

DRAFT