

Minutes of Haswell Parish Council Annual General Meeting held on Tuesday 30th April 2013 at 7pm in the Hazelwell Centre Haswell

1. Present.

Councillor Mr A. Liversidge (Presiding), and Councillors D. Liversidge, J.Hall, C Chiverton, N Mills, C.Kell, B.Kell, L Atkinson,
In attendance T. Bell Clerk, 3 members of the public 2 Police Officers County Cllrs R Todd and E Huntington

2. Apologises.

No apologies were received.

3. Code of Conduct.

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

4. Minutes of the Meeting held Tuesday 26th March 2013

RESOLVED

- (i) that the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved and signed as a correct record by the Chair.

5. Police Briefing

The monthly report was read (attached as Appendix A). The meeting was advised that the new PCSO's for the area are Kelly Lerigo and Graham Hughes. Cllr D Liversidge advised the police that a new youth programme has started at the Hazelwell Centre on a Tuesday night between 5pm and 7pm for the next six months if they would like to encourage any young people to attend. She also advised that the youth workers had stones thrown at them whilst in the village.

Cllr C Kell informed the meeting that a Road Traffic Accident had occurred outside her premises on the C64 on the 13th April and the debris is still on the road which is causing damage to cars. She also thanked the police to their quick response to a false alarm at her premises.

RESOLVED

- (i) that the County Councillors would report the road to the appropriate highway department.

6. Public participation

Issues raised:

- The continued poor state of the Renco site which is causing problems on the highway. The Chair informed the meeting that this has been reported on many occasions and is out of the Parish Council jurisdiction.

- The poor state of the old school building which is currently leased to Mencap was raised. It was felt that something should be done about the poor state of repair.
- The County Councillors were asked what the Council's position was on the issue of horses grazing illegally on Council land. Cllr Todd informed the meeting that a licence was needed to graze and any illegal grazing needed to be reported to the appropriate department.

RESOLVED

- (i) that the Cllr Todd investigates the current conditions of the Mencap lease and reports back to the meeting in due course.

7. Clerks Report/Correspondence

The Clerk reported that the following actions had been completed since the previous meeting:

- Real time information (RTI) has come into force from 1st April 2013 – this has entailed a massive amount of work with the bank setting up a BACS system, HMRC registering as an employer and liaising with DCC wages department. The reference from HMRC has been supplied to the County wages department to enable the system to work.
- Further meetings have taken place with the AAP and the outdoor sports and recreations coordinator regarding the upgrade of the village play areas. The consultation event at the Hazelwell centre has been arranged for the 8th May 2013. A flyer has been produced to promote the event and an email was sent out to all Councillors advising them that they were ready for collection at the Hazelwell Centre ready for delivery as agreed at the previous meeting. A small buffet will be provided by the AAP to encourage attendance. The consultation exercise will gather the ideas of the community for possible new equipment, once this information is gathered via a questionnaire then funding can be sorted.
- Attended a meeting arranged through CDALC with regard to the election process.
- Advised that no election will take place for the Parish Council as nine members of the community stood for the nine places therefore no election was necessary. The new Councillors will take up their positions from 7th May due to the 6th being a Bank Holiday, all Councillors will be required to complete a Declaration of Office Form prior to the meeting commencing on the 14th May 2013 they will also be required to submit new Declaration of Interests forms which need to be completed and returned within 28 days to the Clerk.

Correspondence:

- A letter of thanks has been received from Haswell Friendship club for the £400 donation towards the two trips for the OAP's in the village.
- NALC Conference is on at Sheffield on 11th July 2013 at the Mercure Hotel in Sheffield cost £132
- As a consequence the County Durham and Cleveland County Training Partnership is pleased to announce that it is to run a full one day training session for Councillors, Chairman and aspiring chairmen in Peterlee Town Council Offices, Shotton Hall, Peterlee, County Durham SR8 2PH on Tuesday the 9 July. The session will start at

9:00 with a networking opportunity over tea/coffee with training sessions starting at 9:30, finishing at 16:00 with comfort breaks and an hours lunch during the day. There will be four sessions for councillors and four sessions for Chairman over the course of the day. Two sessions in the morning and two in the afternoon. A hot buffet lunch will be provided as well as tea/coffee at the start of the day and at lunch. Costs are £27 per person

RESOLVED

- (i) That the information was duly noted.
- (ii) That the Members would deliver the leaflets throughout the village and encourage participation of the consultation exercise.
- (iii) That Cllrs Liversidge would represent the Parish at the NALC conference.
- (iv) That the numbers would be taken for the CDALC conference at the next meeting.

8. Finance

Year end accounts, annual return including the annual governance statement

Members were advised that the Final Year End Accounts are completed. Members were advised that once the draft Accounts were approved they would be sent to the BDO Stoy Haywood External Auditor with the Annual Return Form for verification.

As part of the Annual Governance Statement scrutiny process an updated Risk Assessment has been produced, and a review of the Standing Orders and Financial Procedures has taken place.

The monthly accounts were also circulated for Members to consider. Appendix B

RESOLVED

- (i) That Members accepted and approved the Final accounts and the annual governance statement
- (ii) That Members accepted and approved the Monthly accounts

9. Planning

The monthly planning applications were circulated for Members to consider. (Appendix C). There were no issues raised.

10. Purchase of a new Tractor

Detailed of all costings have now been received from four suppliers. Appendix D E. W Allen have quoted for a different specification trailer. Cllr Hall advised that the trailer quote is for a lighter trailer and that he has discussed the suitability with the Groundsman. The Clerk advised the meeting that all the specification for the tractor and trailer were discussed on site with the Groundsman prior to any quotes being obtained.

RESOLVED

- (i) That the Clerk discusses the trailer suitability with the Groundsman and brings the findings back to the next meeting for a decision to be taken.

11. Members Reports

Cllr C Kell informed the meeting that:

- an application has been made to move a Bridleway in the village no further details are available at the moment.
- The Regeneration Partnership have requested funding of £180 to enable them to produce six commemorative plaques of famous people from the village which will be displayed in the centre.

Cllr J Hall informed the meeting that:

- Patients are missing their appointments at University Hospital Durham due to a severe lack of parking capacity.
- Flytipping continues to be a problem in the village and reporting it to the County Council is very time consuming.
- The Sure Start building appears to be very underused and that those who can afford a nursery place at the venue are predominately from out of the area. He stated that this building would be much better served as a school. This view was unanimously supported by the Council who felt that continued building in the surrounding towns would leave children in the village without a place at their chosen school.

Cllr D Liversidge informed the meeting that the land next to the Blue House public house was in a terrible state due to the demolition of a caravan on the site.

RESOLVED

- (i) That the Parish Council supports the regeneration partnership project.
- (ii) That Cllr Todd would raise the parking issue at the hospital through the Health Scrutiny Board
- (iii) That the issue of a school in the village would be raised after the election period.
- (iv) That the County Councillors investigate the state of the land next to the Blue House and take appropriate action.

11. County Councillors update

Cllr Huntington informed the meeting that:

- The committees at County Hall were in the process of winding up due to the imminent election
- An report had been received regarding repeated parking problems at the Mencap centre this has been reported to the wardens for action

Cllr R Todd informed the meeting that:

- There is a lack of investment in the highways across the County which is causing severe problems and would need discussion after the elections
- The Council bill does not reflect the parish precept fairly due to the way in which the new Support Grant is apportioned.
- Planning continue to a contentious issue and due to the fact that the government set the planning fees at a national level it can cost more to apply for planning permission than it costs to purchase the item you are applying for.
- Dog fouling is on the rise and need to be reported to the wardens.

12. Any other Urgent Items of business

There were no issues raised.

13 Date and Time of the next meeting

The next meeting will be on Tuesday 14th May 2013 and will commence at 6pm with the Annual Meeting of the Parishioners the AGM for the Parish Council commence directly after in The Hazelwell Centre.

Appendix A – Police Stats

Please find below crime statistics for Haswell from 26/03/2013 – present date.

Violence Against Person – 0 incidents

Burglary - 0 incidents

Theft and Handling - 0 incidents

Criminal Damage - 2 incidents

- Kingston Crescent, back window damaged. PC attended.
- Sycamore Terrace, floodlights cracked and damage caused to fence. PC attended. No witnesses, no cctv, negative house to house.

Theft of Vehicle - 0 incidents

Theft from Vehicle - 0 incidents

ASB Personal - 2 incidents

ASB Nuisance - 8 incidents

- Windsor Terrace, loud music playing all night, caller wanted it logging for ISR for the council but no police attendance.
- Gloucester Terrace, loud music playing in garden and lighting bonfires. Officers attended, no music or party, occupants burning rubbish, advice given and fire extinguished.
- Kestrel Way, issues with youths playing football. Ongoing NPT to be aware.
- Royal City take away, youths causing nuisance. PCSO attended and spoke to youths. NPT to be aware.
- Windsor Terrace, loud music playing early hours, officer attended and all quiet upon arrival. NPT to be aware.
- Kestrel Way, youths playing football on grass area, officers attended youths causing no issues so left to play.
- Kestrel Way, youths hanging round green land on junction kicking football. PCSO attended and no trace of youths. NPT to be aware.
- Kestrel way, youths playing football and kicking the ball high, area patrolled youths playing on green, advice given. NPT to be aware.

ASB Environmental - 0 incidents

Points to note

- New PCSO's, Kelly Lerigo, Graham Hughes.
- Next PACT meeting 28th May 18:00pm at The Hazelwell Centre.

Appendix B

APRIL 2013					Receipts			Payments							VAT		
Date	Details	Inv/Rec No	Cheque No	Receipts	Payment	Precept	Football Fees	Int Rec	Central Services	Public Buildings	Hort	Utilities	Lease	Section 137	Special Projects	VAT Input	VAT reclaim ed
5.4.13	Precept		BACS	72522.00		72522.00											
9.4.13	Vodafone	11.13	102310		41.94				41.94								6.99
16.4.13	TSL Hort supplies	12.13	102311		248.76						248.76						41.46
16.4.13	Npower Syreet lighting	13.13	102312		194.45							194.45					9.70
30.4.13	CDALC	14.13	102313		318.61				318.61								
30.4.13	Censis Accountancy Audit Fees	15.13	102314		300.00				300.00								50.00
				72522.00	1103.76	72522.00			660.55		248.76	194.45				108.15	

Appendix C

[PL/5/2013/0117](#)

Mr M Cousins

Land Adjacent
Plough Motors
Durham Lane
Haswell
DH6 2BB

Provision of Access Road

Appendix D

Company Name	Tractor Specification	Tractor Price	Trailer Specification	Trailer Price	Total	Part Exchange offered	Total after Company p/ex	Total after MPC P/Ex
PJS Mowers	John Deere X748 fitted 48in rear discharge cutting deck Turf tyres Extra set of Agri wheels Double set of LED lights incl. Road Reg	12905.00	1.25 tonne Trailer with side extensions and lighting kit	2663.00	15568.00	1800.00	13768.00	13268.00
W Tomlin	Kubota BX2350 Tractor 48 inch rear discharge deck Turf wheels Extra set of Agri wheels Twin LED Lights Road Reg	11550.00	1.25 tonne trailer to suit tractor Extension sides and lighting kit	2663.00	14213.00	1730.00	12483.00	11913.00
Lloyd Group	Kubota BX2350 Tractor 48 inch rear discharge deck Turf wheels Extra set of Agri wheels Twin LED Lights Road Reg	10755.00	1.25 tonne trailer to suit tractor Extension sides and lighting kit	2460.00	13215.00	2000.00	11215.00	10915.00
E. W Allen	Kubota BX2350 Tractor 48 inch rear discharge deck Turf wheels Extra set of Agri wheels Twin LED Lights Road Reg	11400.00	750 kg trailer Extension sides and tailgate ramp	1400	12800	N/A	12800	10500

All Excluding VAT