

Date of issue:- 12<sup>th</sup> November 2021



In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of **Haswell Parish Council** to be held in the **Meeting Room, Mencap, Burt Close, Haswell DH6 2DA**, on **Wednesday 24<sup>th</sup> November 2021 at 6.30pm**

**K Tweddle**

**Parish Clerk, Proper Officer of the Council**

### **BUSINESS TO BE TRANSACTED**

**1. Apologies for Absence**

**2. Code of Conduct – Declaration of Interests**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

**3. The Minutes of the Meeting Held on 27<sup>th</sup> October 2021 & Special Meeting to be held on 17<sup>th</sup> November 2021**

The draft minutes of the previous meeting held on 27<sup>th</sup> October 2021 for consideration and approval as a true and correct record (attached and copy to follow)

**Update/Progress report by the Clerk**

(a) Cladding to the wall at Haswell Plough

(b) Poppies – Wheatley Hill Parish Council (Letter of thanks circulated)

(c) Station Field – installation of a boom gate – further consideration, referred from the last meeting

(d) Sports Changing Rooms Proposal

(e) Joy Allen – Meeting with P & TCs – Tuesday 30<sup>th</sup> November 2021 at 6.15pm, Spennymoor

4. **Police Report/Update**
  
5. **Finance**
  - (a) To approve the monthly accounts payments for November 2021 (attached)
  - (b) To consider the bank reconciliation for October 2021 (attached)
  - (c) Budget 2022/23 – to begin considerations in advance of setting the budget and submitting the precept to DCC in January 2022
  
6. **Planning**
  
7. **Member's Reports**

To receive reports from Local Members
  
8. **County Councillor's Update Report**

To receive verbal/written update reports from the County Councillor(s)
  
9. **Public Participation**

For the Chair to invite members of the public to address the Parish Council on items of concern or interest.
  
10. **Date & Time of the Next Meeting** – the next meeting shall be 19<sup>th</sup> January 2022 at Lisa Dixon/Mencap Meeting Room, Haswell
  
11. **Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies, (Admissions to Meetings) Act 1960 & the Local Government, (Access to Information) Act Part 1, paragraph 11.
  
12. **Position of Part time Clerk**

To report and discuss progress with the appointment of a new Clerk