



**Date of issue:- 19<sup>th</sup> September 2021**

In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of **Haswell Parish Council** to be held in the **Meeting Room, Mencap, Burt Close, Haswell DH6 2DA**, on **Wednesday 29<sup>th</sup> September 2021 at 6.30pm**

**K Tweddle**

**Parish Clerk, Proper Officer of the Council**

### **BUSINESS TO BE TRANSACTED**

**1. Apologies for Absence**

**2. Code of Conduct – Declaration of Interests**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

**3. Haswell Neighbourhood Plan – Planning consultancy support proposal**

To welcome Jo-anne Garrick, Director of Jo-anne Garrick Ltd to the meeting

**4. The Minutes of the Meeting Held on 28<sup>th</sup> July 2021**

The draft minutes of the previous meeting held on 28<sup>th</sup> July 2021 for consideration and approval as a true and correct record. (attached)

**5. Police Report/Update**

**6. Finance**

(a) To approve the monthly accounts payments for August/September 2021 (attached)

(b) To consider the bank reconciliation for July & August 2021 (attached)

7. **Closure of Accounts**  
To receive the Notice of completion of the Audit from external auditors
8. **Horticulture Plan for the Haswells**
  - Verbal update by the Clerk on progress with grounds maintenance and horticulture in the village as prepared and given by the Groundstaff
  - Vandalism – bowling green area
  - Autumn/Winter Maintenance Plan (attached)
  - Race Course Fencing throughout the village – update
  - Lampost Poppies
9. **Planning**
10. **HR & Health & Safety Support from Ellis Whittam - update**  
Details of the Health & Safety Audit carried out (attached)
11. **Proposal for new Sports Changing Rooms**  
Report of the Clerk providing further details for Member's consideration is attached
12. **Events**
  - (a) Haswell Carnival 21 August 2021
  - (b) Memory Walk & Tree Planting – 11 September 2021
  - (c) Scarecrow – Celebration Event – 26<sup>th</sup> September 2021
  - (d) 31<sup>st</sup> October 2021 – Halloween Celebration Event 4 – 6pm
  - (e) Christmas Tree Lighting Event – to agree the date
13. **Member's Reports**  
To receive reports from Local Members.
14. **County Councillor's Update Report**  
To receive verbal update reports from the County Councillor(s)
15. **Public Participation**  
For the Chair to invite members of the public to address the Parish Council on items of concern or interest. There had been contact by a member of the public re youth provision in the villages.
16. **Date & Time of the Next Meeting** – agree the next meeting shall be 27<sup>th</sup> October 2021 at 6.30pm at Lisa Dixon/Mencap Meeting Room, Haswell
17. **Exclusion of the Press and Public**  
To resolve , under the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from the meeting for the following item by reason of the confidential nature of the business to be transacted.
18. **MUGA**  
Repairs and notice to carry them out – progress