



Date of issue:- 20th June 2021

In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of **Haswell Parish Council** to be held in the **Meeting Room, Mencap, Burt Close, Haswell DH6 2DA**, on **Wednesday 30th June 2021 at 6.30pm**

K Tweddle

Parish Clerk, Proper Officer of the Council

BUSINESS TO BE TRANSACTED

1. Apologies for Absence

2. Code of Conduct – Declaration of Interests

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

3. Code of Conduct

Newly updated/DCC version of the Code of Conduct to consider and adopt (previously circulated)

4. The Minutes of the Meeting Held on 19th May 2021

The minutes of the previous meeting held on 19th May 2021 for consideration and approval as a true and correct record. (attached)

Matters Arising

Christmas Trees for the Haswells – to consider and agree actions for 2021

5. Finance

(a) To approve the monthly accounts payments for May/June 2021 (attached)

(b) To consider the bank reconciliation for May 2021 (attached)

(c) 2020/21 Annual Governance & Accountability Return (AGAR) to be returned by 30 June 2021

6. Internal Audit Report and Assurance by Risk Area

For consideration and acceptance (copy of the report of the Internal Auditor is attached)

7. Hazelwell Centre Multi Use Games Area repairs and making good of all defects

To provide a verbal update with this matter

8. Horticulture Plan for the Haswells

Verbal update by the Clerk on progress with grounds maintenance and horticulture in the village as prepared and given by the Groundstaff

9. Planning

10. Police Report/Update

11. Report of the Events Meeting held on 26 May 2021 (attached)

Update on planning arrangements for the Carnival 21 August 2021

12. HR & Health & Safety Support from Ellis Whittam

Verbal update from the Clerk

13. Member's Reports

To receive reports from Local Members.

14. County Councillor's Update Report

To receive verbal update reports from the County Councillor(s)

15. Public Participation

For the Chair to invite members of the public to address the Parish Council on items of concern or interest.

16. Date & Time of the Next Meeting – the next meeting shall be 28th July 2021 at 6.30pm at Mencap Meeting Room, Haswell