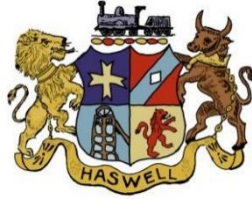


Date of issue:- 18th November 2020



In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 , I hereby summon you to attend a Meeting of **Haswell Parish Council** to be conducted on line on **Wednesday 25th November 2020 at 6.30pm**

K Tweddle

Parish Clerk, Proper Officer of the Council

Kay Tweddle is inviting you to a scheduled Zoom meeting.

Topic: Haswell Parish Council

Time: Nov 25, 2020 06:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85912073606>

Meeting ID: 859 1207 3606

One tap mobile

+442039017895,,85912073606# United Kingdom

+441314601196,,85912073606# United Kingdom

BUSINESS TO BE TRANSACTED

1. Apologies for Absence

2. Code of Conduct – Declaration of Interests

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

3. The Minutes of the Meeting Held on 28th October 2020

The minutes of the previous meeting, (attached) for consideration and approval as a true and correct record.

4. Finance

(a) To approve the monthly accounts payments for October/November 2020 (attached)

(b) To consider the bank reconciliation for October 2020 (attached)

(c) To consider estimates of expenditure for 2021/22

Members were requested to submit any "large ticket" items to the Clerk

(d) Request for Financial Assistance – St Paul's Church (circulated)

5. External Audit

To consider the Audit Statement, (copy circulated) with audit complete with no issues raised.

6. Review and Adoption of The Parish Council's Standing Orders and Financial Regulations

Members are asked to review the Council's Standing Orders and Financial Regulations, (copies available on the Council's web site <https://bit.ly/2HnTxMa> and <https://bit.ly/2JpZudP> or from the Clerk by request).

7. To confirm the arrangements for insurance cover in respect of all insured risks

Members will be asked to note the insurance arrangements with Zurich Municipal for the forthcoming year, (verbal report of the Clerk).

8. To review the Policy on Reserves and Balances, Training, Protocol on Member/Officer Relations, Publication Scheme, Council's procedure for handling request made under the Freedom of Information Act 2000, Complaints Procedure

Members are asked to review the policies and procedures listed, (copies available on the Council's web site, <https://bit.ly/2YAuTOA> or from the Clerk by request).

9. To Confirm the Dates of the Meetings for the Forthcoming Year

Dates as follows:- January 20th 2021, February 24th, 31st March, 28th April, 19th May, 30th June, 28th July, August – recess, 29th September, 27th October, 24th November, all to note change to January and May dates.

10. **Halloween House Competition**
Endorsement of the action taken in awarding prizes and thanks for those that entered
11. **Horticulture Plan for the Haswells**
Verbal update by the Clerk on progress with grounds maintenance and horticulture in the village as prepared and given by the Groundstaff
12. **Planning**
Plot 2, Coldwellburn Mews, Haswell
Dwelling & double garage
13. **Police Report/Update**
14. **Expression of Interest – Playing Fields Haswell**
Chair and Clerk’s verbal update report
15. **Member’s Reports**
To receive reports from Local Members.
Along with items from the Chair as follows:-
 - Christmas Trees and light switch on and additional lighting at the church
16. **County Councillor’s Update Report**
To receive verbal update reports from the County Councillor(s)
17. **Public Participation**
For the Chair to invite members of the public to address the Parish Council on items of concern or interest.
18. **Date & Time of the Next Meeting – the next meeting shall be 21st January 2020 at 6.30pm (via Zoom)**