

Date of issue:- 17<sup>th</sup> September 2019



In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of **Haswell Parish Council** to be held in the **Meeting Room, St Paul's Church, Church Street, Haswell DH6 2DT, on Wednesday 25<sup>th</sup> September 2019 at 6.30pm**

**K Tweddle**

**Parish Clerk, Proper Officer of the Council**

### **BUSINESS TO BE TRANSACTED**

**1. APOLOGIES FOR ABSENCE**

**2. CODE OF CONDUCT – DECLARATION OF INTERESTS**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

**3. THE MINUTES OF THE MEETING HELD ON 31<sup>st</sup> JULY 2019**

The minutes of the previous meeting, (attached) for consideration and approval as a true and correct record.

**4. POLICE BRIEFING**

Verbal update on the evening

**5. FINANCE**

(a) To approve the monthly accounts The payments for August & September 2019 submitted to Members (circulated) **for approval of the accounts presented for payment and a schedule of accounts already approved for payment that were urgent.**

(b) Bank Reconciliation for July & August 2019 (copies attached)

(c) Notice of Conclusion of Audit – External Auditor Report & Certificate (report attached for consideration)

(d) 2020/21 Budget Planning – notification from DCC

Advising the LCTRS grant applicable to HPC for 2020/21 was £9,461.00 with a net position of £542.04. This information would be used in considering and agreeing the precept for 2020/21.

**6. PLANNING**

(a) Harehill Farm, construction of dwelling (partly retrospective)

(b) 14 East Villas, proposed detached garage

Details sent to all Members during the recess period, no comments offered.

**7. STAFFING – APPRENTICESHIP**

Further consideration (proposal attached)

**8. EVENTS**

(i) The Carnival

Feedback and discussion for 2020's event & to consider the complaint received

(ii) Scarecrow Competition

(iii) Pit Disaster memorial – 28<sup>th</sup> September 2019

(iv) Halloween House Competition

(v) Remembrance Sunday

(vi) Winter Events, Giving Event, Christmas Trees, Light Switch on

(vii) Christmas Lights – request received from the Hazelwell Centre

**9. MEMBER'S REPORTS**

To receive reports from Local Members.

MUGA - item requested by Councillor Ramsay

Items from the Chair:-

-Notice Boards – update

-Old School Building – update

-New changing rooms

**10. COUNTY COUNCILLOR'S UPDATE REPORT**

To receive update reports from the County Councillor(s)

**11. CLERK'S MONTHLY PROGRESS REPORT**

The update report from the Clerk is attached for the consideration of Members.

(copy attached)

**12. PUBLIC PARTICIPATION**

For the Chair to invite members of the public present to address the Parish Council on items of concern or interest.

**13. DATE & TIME OF THE NEXT MEETING**

To agree the next Parish Council Meeting be held at St Paul's Church Hall, Church View, Haswell, DH6 2DT the next meeting would be on **Wednesday 30<sup>th</sup> October 2019 at 6.30pm**