

**Date of issue:- Tuesday 19<sup>th</sup> June 2018**



In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of **Haswell Parish Council** to be held in the **Meeting Room, St Paul's Church, Church Street, Haswell DH6 2DT, on Wednesday 27<sup>th</sup> June 2018 at 6.30pm**

**K Twedde**

**Parish Clerk, Proper Officer of the Council**

### **BUSINESS TO BE TRANSACTED**

**1. APOLOGIES FOR ABSENCE**

**2. CODE OF CONDUCT – DECLARATION OF INTERESTS**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting as previously agreed.

**3. THE MINUTES OF THE MEETING HELD ON 30<sup>TH</sup> MAY 2018**

The minutes of the previous meeting, (attached) for consideration and approval as a true and correct record.

**4. POLICE BRIEFING**

Verbal update on the evening

**5. FINANCE**

(a) To approve the monthly accounts. The payments for May/June 2018 submitted to Members (circulated) **for approval.**

(b) Bank Reconciliation for May 2018 (copy to follow)

(c) Risk Assessments – review of risk for the Parish Council (as detailed in the internal auditors report, previously circulated & review of the current Risk Assessment 2016/17, attached)

(d) Small Grant Application- St Pauls Church – for consideration (details to be given at the meeting)

**6. PLANNING**

There had been no details submitted by Durham County Council this month.

**7. MEMBER'S REPORTS**

**8. COUNTY COUNCILLOR'S UPDATE REPORT**

**9. CLERK'S MONTHLY PROGRESS REPORT**

The update report from the Clerk is attached for the consideration of Members.  
(copy attached)

**10. PUBLIC PARTICIPATION**

For the Chair to invite members of the public present to address the Parish Council.

**11. DATE & TIME OF THE NEXT MEETING**

To agree the next Parish Council Meeting be held at St Paul's Church Hall, Church View, Haswell, DH6 2DT on **Wednesday 25<sup>th</sup> July 2018 at 6.30pm.**