

Minutes of Haswell Parish Council Annual Meeting held on Wednesday 1st October 2014 at 7pm in the Hazelwell Centre Haswell

Present.

Councillor Mr A. Liversidge (Presiding), and Councillors D. Liversidge, C.Kell, B.Kell, F.Long, N Mills J Hall
R Todd, County Councillor
In Attendance - T. Bell (Clerk) 4 members of the public

2. Apologises.

Apologies were received from Cllrs C. Chiverton, L Atkinson E Huntington, P Brookes,

3. Code of Conduct.

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

4. Minutes of the Meeting held Tuesday 29th July 2014

RESOLVED

- (i) that the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved and signed as a correct record by the Chair.

5. Police Briefing

The Police gave their apologies and forwarded a report which the Clerk read to the meeting. Attached as Appendix A.

6. Warden Update

There was no attendance to the meeting and no apologies for absence.

RESOLVED

- (i) That the Clerk write to DCC to enquiry why no warden has attended the meeting for a number of months.

7. Public Participation

Mr Cairns raised the issue of the meeting date being changed from 30th September to the 1st October. He stated that the Council should have directly informed members of the public who regularly attend the meeting that the date had changed. The Clerk advised that the notice was published on the board as usual and that the signing in sheet does have a space for contact details which are not completed therefore there was no way of making contacting.

RESOLVED

- (ii) That the information be noted and that Members of the public are asked to leave their contact details on the sheet for future reference.

8. Clerks report / correspondence

The Clerk reported that the following actions had been completed since the previous meeting:

The following reply has been received from the Director of Education:

- The former school building is leased by MENCAP from Durham County Council. Subject to completion of a lease for the adjacent land, between MENCAP and DCC, it is understood that MENCAP will serve notice on the Council to terminate their lease of the former school building. If and when notice is served the Council will consider the future of the building.

Durham County Council's Cabinet agreed on 16 July 2014 for a 12 week public consultation on proposals on how the council can better deliver Children's Centre services to improve performance and outcomes for children and their families, whilst also contributing to the council's required efficiency savings.

There are no building closures proposed and discussions are taking place across the county with identified potential alternative providers such as schools and daycare. At this stage we are unable to comment further regarding Haswell Children's Centre specifically until these discussions are further developed. Our intention is to ensure services can continue to be delivered for the benefit of children and families and the community. We can confirm, however, that there are no plans for Haswell Children's Centre to become a school.

All of the consultation materials can be found at www.durham.gov.uk/childrenscentreconsultation. Here you will also find a list of potential community venues that could be used to deliver Children's Centre services from in addition to the Children's Centre's that are retained. The list is a starting point only and during the consultation we are encouraging local service users and partners to tell us about venues in their communities which would be suitable to deliver early years services from. The venues that have been identified to date in the Haswell area specifically are:

- The Hazelwell Centre
- Lisa Dixon Centre

No, the building has not been condemned by the council. The building is leased to MENCAP on full repairing terms, therefore the Council would not have undertaken a condition survey of the building.

The person who will be contacting the Hazelwell centre is Michelle Tyson, Principal Family Worker.

A discussion took place regarding the poor consultation processes used by DCC and also poor state of the old school building and its continued lease without consultation with the village.

- The Clerk has again contacted the Woodland Trust regarding cutting back the hedges along Whitehill Woods as they are blocking the footpath. Cllr Hall also advised that he had also made contact regarding the problem. The woodland trust have advised that they will include it as a part of next year's programme of work as they do not have the funding.
- The Clerk has made contact with the secretary of Durham Bowls Association regarding advertising the use of the bowling green.

- The Clerk has had several meetings regarding the maintenance of the playgrounds and finding funding for the Windsor Terrace play area. Detailed designs and plans are on display in the foyer of the centre as part of the consultation process. Further meetings are planned to finalise these plans, an update will be given at future meetings.

Correspondence

- BT has asked Durham Council County to collate any comments regarding the proposal removal of the phone boxes in the village. Details of the phone boxes in question are:
Telephone Number: 0191 517 0364
Address: PCO Hessewelle Crescent, Haswell, Durham, DH6 2UF
Number of calls in last 12 Months: 16
Telephone Number: 0191 517 0380
Address: Opposite Chapel Lane, Front Street, Haswell Plough, Durham, DH6 2EW
Number of calls in last 12 Months: 0
Comments should be made in writing by 3 November 2014
- The County Durham and Darlington Fire and Rescue Service is currently running a public consultation and are hoping to canvass as many local views as possible. This includes the views of any parish or town council. The Fire and Rescue service hope that parish councils will take the opportunity to read their three-year strategic plan via the Service website at www.ddfire.gov.uk/service-plans and complete the online survey at www.smartsurvey.co.uk/s/three_year_strategic_plan15-16_17-18 **The consultation will run until 1 December 2014.**
- Cllr Huntington has requested that Councillors send a list of nominations to receive a food parcel.
- The Clerk has requested that DCC newsletter includes the Parish Councils switching on of the Christmas lights at the centre on 27th November @ approx 5.30
- The Great North Air Ambulance has written requesting a donation.

RESOLVED

- (i) That the Cllr Todd reports the poor state of the old school building to the appropriate department.
- (ii) That the Clerk writes to the Director of Education complaining about the poor consultation processes
- (iii) That Cllr Todd reports the poor state of the highway and the overhanging trees to the appropriate department
- (iv) That the Clerk responds to the Planning department advising that the Council has no objection to the removal of the telephone boxes.
- (v) Cllr respond directly to Cllr Huntington regarding nominations.
- (vi) That a donation of £200 be given to the Great North Air Ambulance.
- (vii) That all information be duly noted.

9. Finance

The monthly accounts were also circulated for Members to consider. Appendix B. The Clerk advised that her printer has broken and that something more substantial is needed due to the amount of printing she requires to do as part of her role.

RESOLVED

- (i) That Members accepted and approved the Monthly accounts
- (ii) That the Clerk purchases a printer which is fit for purpose

10. Planning

There was one planning application (Appendix C) there were no issues raised.

11. Neighbourhood planning

A discussion took place regarding the possibility of having a neighbourhood plan and the pros and cons involved. Cllr F Long has volunteered to lead on this project and attend the relevant meetings regarding this topic.

RESOLVED

- (i) That Cllr Long is elected as a the Parish Council representative for Neighbourhood planning.

12. External Auditors Report

The Clerk reported that the External Auditors were satisfied with the Final Accounts and that one minor query had been raised regarding the breakdown of the Precept.

RESOLVED

- (i) That the Clerk displays the appropriate notification of the completion on the Parish notice board.

13. Openness of Local Government Bodies Regulations 2014

The Clerk gave an update on the Local Audit and Accountability Act 2014. In August 2014, the 1960 Act was amended by the Openness of Local Government Bodies Regulations 2014 ("the 2014 Regulations"). This amended the 1960 Act to provide that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- a) film, photograph or make an audio recording of a meeting;
- b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

RESOLVED

- (i) That the Clerk amend Standing Orders and draft a Policy as appropriate.

14. Members Reports

Cllr C Kell informed the meeting that she had been in contact with Cllr Todd regarding the change in policy for free transport to school which has resulted in a number of families in the village suffering hardship. Cllr C Kell highlighted that it was unclear what the DCC classed as a safe route to school and asked that Cllr Todd seek clarification as parents have been advised by the County Council to use an unsafe, unlit walkway which is wholly inappropriate for school children particularly those of primary age. A discussion took place regarding the fact that the village has no school therefore there is no other alternative available but for families to walk up to 3 miles. The Parish Council agreed that it was unacceptable for small children to walk 3 miles to school due to the safety implications. Cllr Kell asked Cllr Todd if he could fund the transport, however this wasn't possible.

Cllr F long sort clarification as to which street lights the Parish owned.

Cllr A Liversidge informed the meeting that new goal posts are needed on the football field to comply with F.A rules this will also assist in the upkeep of the fields as they can be removed for maintenance.

RESOLVED

- (i) That the Clerk writes to the local MP regarding the school transport situation highlighting the Council's concern regarding safety to small children.
- (ii) That the Clerk investigates the cost of new football posts and the possibilities of funding from external bodies.

15. County Councillors Update

Cllr Todd informed the meeting:

- That he continues to inspect the village for fly tipping and reports the problems as necessary. Cllr Hall informed the meeting that 12 lots of rubbish had been fly tipped in 10 days at High Haswell.
- That an ongoing consultation is taking place regarding the provision of ambulance services across the County. At present the Dales has 2 paramedics in attendance whilst the remainder of the County have one paramedic and one assistant in attendance. The proposal is to make all provision one paramedic and one assistant to provide consistency across the County and allow attendance times to improve to the national average of 75% in 8 minutes for a code 1. Currently the county falls below this at 67%. This proposal has been agreed for implementation in 2016 subject to an independent study advising that this will provide a better service.
- That the Council is about to start discussing the new Council Tax support grant which will impact on Parish budgets. No confirmation will come from Government until December.

16. Any other Urgent Items of business

There were no issues raised.

17. Date and Time of the next meeting

The next meeting will take place on Tuesday 28th October 2014 at 7pm in The Hazelwell Centre.

Appendix A

01/10/2014

Please find below crime statistics for Haswell from 15/07/2014 – present date.

Violence Against Person – 0 incidents

Criminal Damage - 4 Incidents

Hessewell Crescent, back window pane smashed, officers investigated and crimed.

Low Row farm, damage to caravan window, officers investigated and crimed.

Richmond Terrace, Horse cut, media and social media informed and requests put out for any information regarding incident. No lines of enquiry at this stage.

Kent Terrace – brick thrown through window, house to House conducted but no lines of enquiry.

Burt Close, cars on fire, investigations made, regular patrols of area for reassurance

Burglary - 0 incidents

Theft and Handling - 1 incident

Field gate stolen, investigations made but no lines of enquiry

Theft of Vehicle - 0 incidents

Theft from Vehicle - 5 incidents

Several incidents relating to Diesel theft, believe person responsible is known and this person is currently on tag and curfew

Lisa Dixon Centre – milk thefts, investigations made however no lines of enquiry at this moment.

Grousemoor – theft of copper piping from van and tools, investigated

ASB Personal - 1 incident

Kent Terrace – issues with ASB at address however person on tag with a curfew so should reduce issues at address

ASB Nuisance - 0 incidents

ASB Environmental - 0 incidents

Points to note

- Next PACT meeting 28th November 18:00pm at The Hazelwell Centre.
- Next Parish Council Meeting 28th October 19:00pm at The Hazelwell Centre.

Appendix B

August 2014				Receipts						Payments						VAT		
Date	Details	Inv No	Chq No	Receipt	Payment	SLA	Football Fees	Interest	Misc	Central Services	Public Buildings	Hort	Utilities	Loans	Section 137	Special Projects	VAT Input	VAT reclaimed
17.8.14	Vodaphone	I29.14	102479		34.00					34.00							5.66	
26.8.14	BDO Audit	I30.14	102480		360.00					360.00							60.00	
	Wages & Councillors Allowances	BACS			5814.74					5814.74								
	Bacs fees	BACS			10.42					10.42								
	Interest			18.42				18.42										
				18.42	6219.16	4220.00		18.42		6219.16								

September 2014				Receipts						Payments						VAT	
Date	Details	Inv No	Chq No	Receipt	Payment	Precept	Football Fees	Interest	Central Services	Public Buildings	Hort	Utilities	Loans	Section 137	Special Projects	VAT Input	VAT reclaimed
4.9.14	P.Levitt Petrol	I31.14	102481		26.50				26.50							4.42	
11.9.14	Vodaphone	I32.14	102482		34.00				34.00							5.66	
15.9.14	T.Bell Stationery & postage	I33.14	102483		30.30				30.30								
15.9.14	A.Liversidge Reimburse Travelling expenses for conference	I34.14	102484		64.80				64.80								
24.9.14	T.Bell Travelling Mileage Expenses	I35.14	102485		437.40				437.40								
	Wages	BACS			2914.94				2914.94								
	BACS Fees	BACS			10.42				10.42								
	Interest	BACS															
					3518.36				3518.36		0.00					10.08	
	bank account balance as at 31.8.14																
	current	92472.37															

Appendix C

[DM/14/02202/FPA](#)

Mr A Liddell

40 Gloucester Terrace
Haswell
Durham
DH6 2EG

Erection of single-storey extension at side of dwelling,
conservatory to rear and erection of detached double
garage to east.
