



Haswell Children's Centre, Church Street, Haswell, DH6 2DZ T:0191 517 1013 E Mail: haswellparishcouncil@gmail.com

Date of issue: - 21<sup>st</sup> June 2023

## **AGENDA – JUNE 2023**

In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of Haswell Parish Council to be held in the **Meeting Room, St Paul's Church, Church Street, Haswell DH6 2DT, on 28<sup>th</sup> June 2023 at 6.30pm**. The business to be transacted thereat is as set out hereunder.

*J. Wainwright*

Parish Clerk, Proper Officer of the Council

### **BUSINESS TO BE TRANSACTED**

#### **1. Apologies for Absence**

To receive any apologies for absence

#### **2. Code of Conduct – Declaration of Interests**

Members are reminded of the need to disclose any interests in items on this agenda, whether Pecuniary or otherwise. Please see advice from the Clerk prior to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

#### **3. Minutes of the AGM Meeting Held on 31<sup>st</sup> May 2023**

The draft minutes of the previous meeting held on 31<sup>st</sup> May 2023 be presented for consideration and approval as a true and correct record (attached).

#### **4. Matters Arising and Action Points from the Minutes Held on 31<sup>st</sup> May 2023**

To consider any matters arising /action points from the previous minutes which are not included elsewhere on the agenda.

#### **5. Reports**

##### **(a) Traffic Issues in Haswell Parish**

To consider and discuss traffic and speeding issues in Haswell Parish.

The meeting will be joined by guests:

- Michelle McIntosh - Traffic Assets Team Leader, Durham County Council
- Maxine Stubbs – Traffic Management Officer, Durham Constabulary

##### **(b) Neighbourhood Management in Haswell Parish**

To consider and discuss neighbourhood issues in Haswell Parish such as litter, dog fouling etc.

The meeting will be joined BY Leanne Hirst, Neighbourhood Warden

**(c) Police Report**

To consider the Police report and any issues arising.

**(d) Correspondence and Funding Requests**

To consider any correspondence for decision and funding requests received by the Clerk

**(e) Training / Conferences**

To consider the implications of any training / conferences attended by the Clerk or Councillors

(f) Appointment to d

**6. Finance**

(a) To approve the monthly accounts payments for May 2023

(b) To consider the bank reconciliation for May 2023

**7. Budget**

(a) To consider the budget figures for May 2023

**8. Audit**

**Annual Governance and Accountability Return (AGAR) 2022/2023**

(a) Internal Audit Report and Assurance by Risk Area – for consideration and acceptance

(b) Section 1 – Annual Governance Statement 2022/23 – to consider, approve and for the Chair to sign

(c) Section 2 – Accounting Statements for 2022/23 – to consider, approve and for the Chair to sign

(d) Summary of Payments and Receipts for the Year Ended 31st March 2023- to be approved and for the Chair to sign

(e) Bank Cash and Investment Reconciliation as at 31st March 2023 to consider and approve

The above documents are circulated and offered to Council for consideration, approval and signing prior to submission to the external auditors.

**9. Planning**

To consider any planning applications within and impacting upon the Parish.

**10. Strategic Planning**

**(a) Neighbourhood Plan**

To receive an update and consider the next steps.

**(b) Strategic Priorities**

To receive an update and consider next steps.

**11. Sub Group/ Working Group Meetings**

To receive verbal/written reports from Parish Council Sub Group Meetings where appropriate.

- Horticultural Working Group
- Events Committee
- Neighbourhood Plan Working Group
- Emergency Plan Working Group
- Human Resources Committee

**11. Members Reports**

To receive verbal reports from Parish Council Members.

**12. County Councillor’s Update Report**

To receive verbal/written update reports from the County Councillor(s).

**13. Public Participation**

For the Chair to invite members of the public to address the Parish Council on items of concern or interest.

**14. Date & Time of the Next Meeting**

The next meeting shall be held on Wednesday 26<sup>th</sup> July 2023 at 6.30pm in the meeting room at St Pauls Church, Church Street, DH6 2DT Haswell.

**15. Exclusion of Public and Press**

The public and press be excluded from the meeting on agenda items 15(a) as they contain exempt information as defined in Paragraphs 1 and 6 of Schedule 12A of the Local Government Act 1972 (as amended).

**(a) Personnel Matters**

To consider Personnel matters

**(b) MUGA**

To consider matters regarding the MUGA leased to the Hazelwell *Centre*